Wadhams Free Library

Board of Trustees Meeting

December 7, 2023

Marilyn called the meeting to order at 7:08. Present were Judy R, Mary, Joan, Deirdre, Judy French, Kris, Liz, Marilyn, Eve, Ray, and Annie. Absent were Jen, Matt, and Bridgette.

A motion was made by Deirdre to accept the minutes of the October 12, 2023 meeting. This was seconded by Mary and passed by all.

Liz reported that some new books are in, and others have been pre ordered and will be shipped to us as they are released.

Liz and Judy French attended a workshop at CEF on construction grants. There is $750,000 in grants allotted for 2024. Member libraries need a match of 75% to 90% for improvement grants. The process for obtaining grants takes about a year and can be used in stages. The Wadhams Library project could be done in three stages, the first being a new roof, the second being the solar panels and the third upgrading the parking lot.

Library Advocacy Day will be February 7, 2024. Important information on this topic can be found on the New York Library Association website: <https://www.nyla.org/2024-legislative-session/?menukey=advocacy>.

Board members need to sign the Libraries Conflict of Interest Policy. They are also reminded to fulfill Board Training requirements. Websites for this training were listed in the October 12th meeting minutes.

Ken Hughes has been working on the computer transition. We will need Office 365 for the new computer at a cost of $2.50 a month. The new printer is down and will need to be repaired under warranty. Our version of QuickBooks is no longer being supported with security, updates, etc. but can still be used for our financial reports.

Accountant Alex Edwards has checked over the Libraries balance sheet which is used to apply for grants. He also looked over and approved our Vanguard Account.

Annie has applied for a grant from the Cloudsplitter Foundation for $4500 and the Library is trying to raise matching funds.

The Financial Report was received with a motion by Ray and a second by Deirdre.

Jackie Keren is resigning from the Board due to other commitments.

A motion to adjourn was made by Mary at 8:20 and seconded by Annie.

Our next meeting is January 18th at 7PM.

Holiday party on January 19th at Ray and Nina’s. Invitation to follow.